**CSPC Financial Meeting**

**2017.6.26**

**7:00 start time**

**Attendance**:

Corbin Tomaszeski (Chair)

Vivianne Rankin (Treasurer)

Kim Cho – (Co-Chair)

Marianne Internicola (Volunteers)

Michael Teixeira, (Volunteer, Events, Pizza Committee)

Elisha Horbay, (Teacher Rep)

Sharon Smyl (Secretary)

Jennie Gafney (Fundraising, Volunteers)

Clare O’Shea (Grants, Special Events)

Tanya Bismayer –(Fundraising)

Nadia Niccoli (Fundraising)

Anne Martin – (administration)

Lyne McMurchie – (communications/website)

Anne DeAgazio - teacher rep

Jacky Arminen (Grants, Special Events)

Beth Mielniczuk, Parent

[Stjohnparentsto@gmail.com](mailto:Stjohnparentsto@gmail.com)

**Minutes from past meeting:** Michael T motioned, Jacky seconded

**Principal Report:**

* Grade 8 trip: outstanding feedback on kids’ behaviour on trip
* Play structure: all up and being enjoyed
* Apparel logo: to go on to the sports gear
* Discussion around site facility has restarted (feasibility study) for newly acquired convent space and overall footprint of Notre Dame/St. John/Convent space
* Bus loading update: met w/ TTC, City Transportation dept/City Council office
  + City has approved putting a bus stop right in front of the school
  + City Councillor is looking to review this again
  + Meeting will be reviewing this September 6 at Toronto East York City Office
  + **ACTION**: communication needed for parents to let them know of the September 6th meeting and to attend
  + Recommendation to the City/Mary Margaret to have light moved west at proper intersection along w/ the bus stop which then results in the bus loading and unloading area to be consolidated to optimize safety for our kids and acknowledge speed limits
  + **ACTION**: Jacky/Tanya to write letter for parents to be issued before end of the week
* Pro-Grant: Steve Chapelle will be returning in the fall; turnout has been low for his talks;
  + can he attend Curriculum night? Do 2 twenty minute presentations to allow for teacher meetings and his presentation
  + curriculum night tentatively set for September 14th
  + **ACTION**: Ms. Martin to connect w/ Steve Chapelle on confirming attendance on 9/14

**Sponsorship & Grants Report: Claire O’Shea/Jacky Arminen**

* Fun Fit Food Day/Play Day: all went well, success all around

**2017 Grade 8 Grad Update: Jacky Arminen**

* all set up and good to go
* reco to increase the budget for 17/18 grad next year

**Parish Updates: nothing to update**

**Website/Comms update: Lyne McMurchie**

* all files are uploaded but missing financials for 2017

**OAPCE Update: Rosa Morphy**

**Financial Review: Corbin Tomaszeski/Vivianne Rankin**

Gross incomes:

* Book Challenge discrepancy: we are off by ~ $1800 bc we had planned on a readathon but didn’t end up doing it … so ~$250 came in from past magazine resubscriptions
* Pizza Lunch: budgeted $15k brought in $22k so positive outcome
* Greeting Card: budgeted $11k and brought in $1480

Expenses:

* Bank charges higher than anticipated; will look into banks crediting charges back to St. John’s
* Classroom materials under by about $1500; not all teachers submitted this year
* Dev’tal assets: $1191 will be covered by original line item along w/ Principal’s fund
* Graduation: budget was $1100, confirmed at $1082
* Musical instruments: budget is $2k but receipts are coming in higher w/ balance coming out of discretionary fund ($316)
* Principal’s discretionary fund will go to $4291.54 (from $3975)
* Scientists in the School netted at $2592 against a $4k budget
* Left in the budget/not spent/needs to be spent: $6296 (there remains $5k in the float)
* Recommendation to spend the surplus/accrued for 17/18 school year:
  + $1500 allocated to 2017/18 Curriculum night
  + $4500 allocated to sound system for school
  + $200 allocated to teacher expenses
* 2016/17 Budget motion to pass: Sharon to make the motion; Second Nadia Nicolli
* Incoming principal is already building new calendar for 17/18 year
* Nadia Nicolli to book the Halloween Dance-a-thon date

**Elections 2017/18 Update: Corbin Tomaszeski**

* Janet Keenan has taken on role of Elections chair

**Next Meeting/Save the Dates/Q&A: Corbin/Kim/Sharon**

* AGM will be held on 9/20/17 at 7pm
* JK enrolment is down vs year ago; older grade enrolment is up with large % coming from Bowmore

Meeting adjourned at 8:40