**CSPC Meeting**

**2016.3.23**

**7:10 start time**

**Attendance**:

Corbin Tomaszeski (Chair)

Vivianne Rankin (Co-treasure)

Mary Lagonia (Fundraising)

Michael Teixeira, (Volunteer Committee)

Clare O’Shea (Special Events/Grants)

Nadio Niccoli, (Fundraising)

Jeanette Coley (Fundraising)

Anne Martin (Administration)

Sharon Smyl (Secretary)

Carmelina Totten (Communications)

Patric Gavigan (parent)

Jacky Arminen (Non-teacher representative)

Kelly Craig (Fundraising Opportunity)

Anthony Tacoma (The Child Experience)

Stjohnparentsto@gmail.com

**Meeting Agenda Items:**

* Review and approval of 2.3.16 minutes
* Principal’s report
* French Summer Camp
* Fundraising update
* Special Events Update
* Church/community Update
* Treasurer Report
* Grants/donations Update
* Communications update

Minutes 2.3.16 – – approval of minutes – Michael TEIXEIRA , Jeanette Cole

**Principal’s Report:**

**Ms. Martin:**

Playground:

* No updates on playground budget/planning
* We have a new finance officer in the board so are awaiting news from that end
* w/o april 7th with an update on the property

**School Play: Evening Event:**

* Charlie and the Chocolate Factory is scheduled for May 5th
* Grades 5-8
* Teachers: Ms. Baine, Ms. Pinto, Ms. Burke are leading this initiative
* Tie in a food bank donation to attendance of day and night shows
* **ACTION**: MS. Martin to add food bank into the communications to all attending event

**Eco-team:**

* Raised $1181 for toque day
* Earth hour acknowledged during week before march break
* **April 22nd:** earth clean up day
* The Friends of the Glen Stewart Ravine: looking to partner with them
* Water bottle-free day ongoing

**Swim Meet: April 2-3rd**

* Ms. Horbay out for w/o 3/28; hoping to be back at meet; will confirm Tuesday
* In her absence, teachers have volunteered to support the event

**Ian Tyson, Presentation for parents: April 5th**

* Presentation specifically for parents being offered
* Admin informing parent community leading up to the event via email comms
* Topics are perseverance, goal setting, making good choices, social media choices

**Ryerson University:**

* Board has partnered with Ryerson University
* St. john’s invited to participate in a community open house for a soccer day

**Weekly Math Challenge:**

* Grade 6 math challenge up on wall for weekly participation
* Getting great response to date
* Multiplication table stickers on walls for further reinforcement of math as a priority

**Principal’s Discretionary Fund:**

* Has used some of the fund on pizza and quebec trip
* Wants to use the balance on technology
	+ Chrome books not available any longer but recommendation is to determine how a technology investment will be used
* Got a letter and $5k donation to the school from a former student who attended school in the 40’s, was a teacher w/ the board and stipulated that it be used to subsidize kids who are unable to pay for things
* **ACTION**: Vivianne/Greg to move a line item in budget to account for the $5k donation
* **ACTION**: Ms. Martin to invite the woman who donated $$ to St. Johns to the upcoming Play and will also send her a thank you from the school/kids
* Mary Lagonia to motion for reallocating discretionary fund to technology; approved
* Nadia Niccoli to motion that new line item added to budget for donation; approved

**French Summer Camp: (Anthony Tacoma)**

* Anthony determined there is a need for a French immersion camp in the Beach this summer
	+ To develop programs that are engaging, counsellors are role models and so enthusiastic that they will leave a longer term French impact on the kids attending
	+ An hour of drama, sports/games and arts/crafts all by age groups (7/8’s, 9/10’s, 11/12’s) fully in French
	+ Ratio of counsellors to kids: 3 senior counsellors, 90 campers/camp; each camp in the Beach will have co-op students supporting the program (they will get 2 credits for the summer) from schools in the area
	+ $125-$150/week located here in St. Johns – final cost is yet to be confirmed
	+ 5 weeks of camp, 8:30 – 4 pm, starting July 4th to August 5
	+ organizer awaiting permit approval from the Board to use the location
	+ will investigate extended hours

**Kelly Craig: Teacher/Fundraising opportunity**

* Parent night out night at BeechTree w/ 10% goes back to St. Johns
* Pick a night of the week and assign it per grade level and market to the parents regularly
* Most funds raised by grade level are then awarded a free pizza from Stone Pizza
* **Next steps**: discuss internally and an Exec member will get back to Kelly by 3/30
* April 15-May 15 feels like a good timing for execution

**Fundraising**:

**Out all night:**

* $6500-ish raised net and clear
* Post mortem to regroup w/ the committee

**Spring Carnival: June 4th**

* How do we ensure that this event is opened to the entire upper beaches community
* Working w/ Volunteer team on ensuring we have enough volunteers to support the event
* Baskets to be run by Dianne Bonhomme
* Ie. Ask the students to “bring a friend from another school” to the carnival
* **ACTION**: all CSPC board members to provide feedback on the event and upcoming meeting will be set shortly thereafter

**Readathon**:

Approximately $2800 earned

**Grants:** Clare O’Shea, Jacky Arminen

* Applying for TD Friends for the Environment $5k: July 15th due date
* Evergreen Grant is not being submitted for this year but to look at it again next year
* Parents Reaching Out Grant: $1000 towards guest speakers in the school
* Canada Post Grant: applying for ~ $5k; used for playground equipment

**Special Events**: Clare O’Shea, Jacky Arminen

**Confirmation**:

* Volunteers are in place; Jacky is leading Confirmation
* Administration confirmed celebration on 5/19 is a go in the school gym

**Communion**:

* April 24 in church basement
* Family crest to be completed; ready for pick up
* Pre-ordering of photographs on line via Sheila
* April 3rd class has been cancelled and moved to 4/10
* Cupcakes ordered
* Jenny Cook will be parent representative; volunteers are all in place

**Church Update:**

* More children attending children’s liturgy program
* More families took part in games night
* Shrove Tuesday was huge success
* Church will continue to support St. Johns events in the newsletter
* Ms. Valentini’s class did tour of the church; great experience for all

**Treasurer Report:**

* Sharon makes motion to pass financials; passed by Clare O’Shea

**Communications**: Eneida Contreiras via email

* Website is updated and regularly updated
* A folder called “Health & Physical Education” has been added to the website that outlines what is happening for the sports in the school
* SjWAG needs to be sent to Eneida weekly at stjohnsparentto@gmail.com
* Carmelina: process between fundraising team and comms was effective in ensuring Out all Night etc have been properly and effectively distributed to parents

Q&A:

* Uniform exchange/ fundraising opportunity
* **ACTION**: table this to April meeting

Security:

* What do we do about non-student/non-parent trespassing on the grounds during school hours;
	+ **ACTION**: Ms. Martin to get signage developed to encourage this group to not pass through when kids are in the playground
* Parents are lingering too long before school at drop off which is posing a security threat to the entire school community
	+ **ACTION**: Ms. Martin to readdress the parents to inform them that they need to drop off their kids quickly and to find strategies in getting the kids comfortable with getting dropped off quickly;
* Is there an update on the before and after kindergarten door and overall security?
	+ **ACTION**: looking into a passcode system or buzz system to manage the security risk

Meeting adjourned 9:10 pm

Next meetings: April 27th, June 15th – 7:00 – 8:30 pm