Minutes

St. John CSPC Meeting

Sept 28th, 2021 | Meeting called to order by Ms. DeAgazio

# In Attendance

CSPC members: Nadia Niccoli; Claire O'Shea; Marianne Internicola; Marlo Taylor; Sonia Pagliarello; Terry-Ann Isaac; Cathy Blewett; Melanie Battaglia; Barry Chatterton

Regrets: Shelan McCreary

Faculty / Admin: Ms. Horbay; Ms. Hatch-Ennis; Ms. DeAgazio

# CSPC Chair Report, Approval of Minutes & Misc.

Sonia passed the minutes from the June meeting and Marlo seconded the minutes

CSPC Chair Year End Report: As we embark on another school year and having served the St. John School community as chair for my third term, I am proud of the work we were able to accomplish. With the continued uncertainty one thing remained true, we were focused our core values and worked together as one team to ensure we were doing right by the students and the school community one small thing at a time.

Even though our impact may have been felt less than years past, its in the small gestures, smaller initiatives that sometimes have greatest impact. CSPC fully funded the purchase of nine new novel studies that reflect BIPOC characters, stories and authors. The Diversity and Inclusion team led by Cathy and Terry-Ann worked tirelessly to bring both the student and parent community Greg Frankson to have an open discussion on anti-black racism. We also wanted to continue to normalize as much of the school year as we could, and a big thank you to many parent volunteers and Ms. Horbay for ensuring our grad 8 graduates were celebrated with lawn signs, sweatshirts, year books and a drive through ceremony to ensure the milestone wasn’t missed. These are just examples of a few initiatives that I am most proud of the team for successfully brining to St. Johns last year.

Its in these gestures, these moments that we are impacting one St. John student, or even one St. John family at a time. The work we do everyday is beyond measure, we strive for small changes with big Impact and as we embark on another school year, with a new council and new challenges and uncertainties my hope, focus and goal will be supporting those small changes. Be strong leaders in faith, build school and community spirit, continue the much-needed work we need to do to ensure inclusivity, diversity and accessibility are in everything we do

I will leave you with a quote from Mother Teresa “I alone can’t change the world. But I can cast a stone across the waters to create many ripples”

Parish update:

Fr. John Mark introduced himself and indicated his support of the school and looking forward to another year of good relations. He introduced Barry as new Parish Rep and thanked Carmen for her wonderful work in the role in past years. He also confirmed Sacramental registration will start shortly through forms.org and registration for first reconciliation & confirmation will be sent out after Thanksgiving.

Welcome to Barry as Parish Rep!

# Principal’s Report

Students and staff have been very good about wearing their masks, maintaining physical distance, staying in their cohort and sanitizing and/or washing their hands frequently throughout the day.

Thank you to parents for ensuring that **COVID-19 Passports** have been signed on a daily basis.

A **Confirmation Form** needs to be signed by a parent if a child is returning to school having had any of the five COVID-19 symptoms. If a child was tested, I ask parents to kindly attach the test results to the Confirmation Form and have it dropped off at the Office.

**FIRE DRILL DAY**: Prior to COVID-19, all building occupants were required to evacuate the school at the same time. The new directive from the Fire Marshall allows building occupants to evacuate at different times to prevent overcrowding and allow for physical distancing. Hence, a Fire Drill Day. On September 23, **an one-time sounding of the fire alarm took place at 8:45 am** in order to familiarize all students and staff with the sound of the fire alarm. On the same day, individual classrooms evacuated their classroom in a manner that ensured physical distancing. **Students left the building in their cohort (by way of their designated emergency exit) at their scheduled outdoor time**. Students lined up in their assigned line in the schoolyard. Attendance was taken to ensure that all students were present. **If the fire alarm goes off for any reason other than a planned fire drill, life safety takes precedence and everyone must evacuate immediately.**

100 students in the Grade 7 and 8 classes have disclosed that they are fully vaccinated. This represents about 98% of the student population in the intermediate division.

Bussing has started again but the Transportation Department is experiencing a shortage of drivers

There is a need to re-organize some classes due to changes in the enrollment numbers. Further information will be communicated to parents via School Messenger

**Sad News**:

 Ms. Foster’s dad passed away in September.

 Jacob Milne (Grade 8 graduate of St. John in 2010-2011) passed away recently

**Good News**:

Mr. Menezes and his wife have a new baby girl named Ezeria who was born in September

**Snack Program Idea** – currently a memorandum on any new snack program arranged through Angel Foundation (which is both provincially/municipally funded). Application submissions are accepted in Dec 2021-Jan. 2022.

I am open to fundraising ideas if it can be done individually or within a class cohort.

I am open to hearing ideas that support Safe Schools (ie: Media Smart).

# Financial Year End Report

Claire presented the expense report and discussed the following:

Unusual year given the circumstances and sources of revenue lower than in previous years – highlights include:

Donations - $800

HST rebate - $5228

Pizza - $4088

Raffle - $2023 (distributed as follows: 1/3 to winner; 1/3 CSPC; 1/3 to Centre 55 – note: winning parent donated their winnings to CSPC)

Expenditures also lower last year (see financial report for detailed expenses).

Unallocated funds carried forward to 2021 – 2022 year $5742

# Q&A / Misc.

How is school commemorating Truth & Reconciliation?

Students and faculty are encouraged to wear orange shirts on Thursday and a flag will be displayed. There will not be an organized school-wide event this year however each class is able to do something to commemorate. Next year Ms. DeAgazio would look to organize more of a school event.

Any details on when extra curricular activities can resume?

Ms. DeAgazio advised that extra curricular activities and programs will not resume as teachers are on work-to-rule.

When can we resume CSPC meetings in-person? Or can we hold meetings outdoors? Can we record meetings?

Action: Ms. DeAgazio will confirm with the board

Are we able to wear a button or something to differentiate CSPC members when on school premises so parents in community can identify us if they have any questions?

Nadia indicated it could be possible – and would be discussed at future council meeting.

Do we know the vaccination rate among teachers at school?

While Ms. DeAgazio doesn’t know specifics, she believes it’s likely around 100% because she hasn’t had any individuals approach her for an antigen test. An antigen test is required twice weekly for any unvaccinated individuals.

Is CSPC able to resume fundraising efforts?

Action: Ms. DeAgazio to confirm with the board

ACTION for Ms. DeAgazio, Ms. Horbay and CSPC committee leads: submit budget requests and fundraising projections to Claire by **October 15th**

# CSPC Elections (2021-2022 school year)

The following are the CSPC council voting members for the 2021/2022 school year:

CSPC Executive:

Nadia Niccoli – Co-chair

Anthony Reyes – Co-chair

Claire O’Shea – Treasurer

Gajendran Sathananthan – Secretary

CSPC Members:

Terry Ann Isaac – Co-lead D&I, Comms, Grants

Cathy Blewett – Co-lead D&I, Comms, Grants

Robyn King – D&I, Comms, Grants Committee

Melanie Battaglia – D&I, Comms, Grants, Committee

Tanya Bismayer – Co-lead Fundraising / Volunteers

Sonia Pagliarello – Co-lead Fundraising / Volunteers

Beth Mielniczuk – Fundraising / Volunteers Committee

Tom Horn – Fundraising / Volunteers Committee

Marianne Internicola – OAPCE rep

Barry Chatterton – Parish Rep

Non council Committee members:

Christine Schuman – safety

Eloise Morrison – D&I, Comms, Grants Committee

Motion to adjourn meeting was made by Nadia at 8:52 pm.

# Next Meeting

2021/2022 CSPC Meeting dates:

* October (Finance Meeting) – Tuesday October 19
* December – Tuesday December 7
* February – Tuesday February 8
* April – Tuesday April 5
* June – Tuesday June 14

**2022 (AGM) TBD**