

## St. John CSPC Finance Meeting

October 15, 2019 | *Meeting called to order by* Nadia Niccoli

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### In Attendance

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CSPC members: Nadia Niccoli; Claire O'Shea; Marianne Internicola; Terry Isaac; Tanya Bismayer; Sonia Pagliarello; Angela Visconti; Marlo Taylor; Kim Cho; Shelan McCreary; Melanie Battaglia

Regrets: Jacky Arminen, Sonia Perez; Carmen Vanderreest; Cathy Blewett; Jennie Gaffney; Liz Sconce; Jamie Wilson; Lianne Tapuska; Mr. Morishita-Miki

Faculty / Admin: Mr. Comacchio; Ms. Horbay

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### Approval of Minutes & Outstanding Updates

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Kim passed the minutes from the September meeting and Shelan seconded the minutes

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### CSPC Chair's Report

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N/A

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### Financial Update

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Claire presented the 2019/2020 proposed financial budget and proposed revenue projections. This year's revenue projections are based on last year's final net revenue therefore can anticipate more realistic projection.

Mr. C and Ms. Horbay presented the budget requests from faculty; Diversity & Inclusion leads presented budget requests from their committee and Co-chairs presented budget requests for playground improvements for CSPC to review and decision.

Angela Visconti passed the motion to accept the budget and Kim Cho seconded it.

#### Action items:

Create a sign for the apple program to raise awareness as a CSPC funded program (Jeff to design)

Tactics to raise awareness for developmental assets/student leadership program awareness – flyer to be distributed to parent community; info table at parent/teacher interviews with student ambassadors and video (year-long project) – (Ms. Horbay / Mr. C)

Research options for interactive workshop focused on theme of empathy for grades 5+ (Mr. C)

Research technology eligibility for students with autism through external program (Melanie to work with Mr. C)

Options for playground upgrades – including update on board planned upgrades (Co-chairs to work with Mr. C)

Provide CSPC meeting dates to Ms. James (Mr. C)

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### Principal's Report

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No report for this meeting however the following updates were provided:

Sweatshirts for the grads will be available in the fall vs. end of year (Ms. Horbay)

Centre 55 Christmas parade - Sunday Nov 24 – need a parent volunteer to lead (Ms. Horbay to connect with Ms. McBride regarding choir participation)

St. John Christmas concert – Tuesday Dec 10

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## Committee Reports

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### Committee reports

- **Fundraising Leads** (Tanya Bismayer / Sonia Pagliarello):
  - Parent's Night Out – Sat Jan 18
- **OAPCE Leads** (Shelan McCreary / Terry Isaac):
  - N/A
- **Sponsorships, Grants & Speakers Lead** (Kim Cho):
  - N/A
- **Volunteer & Special Events Leads** (Jacky Arminen / Jennie Gaffney):
  - N/A
- **Website & Communications Lead** (TBD):
  - N/A
- **Parish Lead** (Carmen Vandereesst):
  - N/A
- **Diversity & Inclusion Leads** (Terry Isaac / Melanie Battaglia)
  - N/A

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## Next Meeting

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**Tuesday November 5<sup>th</sup> 7:00 pm St. John Library / gym**

Motion to adjourn meeting was made by Nadia at 9:00 p.m.

### 2019/2020 CSPC Meeting dates:

- ✓ October – Tuesday Oct 15<sup>th</sup> 7pm (Finance meeting)

**November – Tuesday Nov 5<sup>th</sup>**

January – Tuesday Jan 14<sup>th</sup>

March – Tuesday March 10<sup>th</sup>

May - Tuesday May 5

June - Tuesday June 16

September 2020 (AGM) to be determined