Minutes

St. John CSPC Finance Meeting

October 15, 2018 | Meeting called to order by Nadia Niccoli

# In Attendance

Claire O'Shea, Christine Schuman, Terry Issac, Carmen Vanderreest, Tanya Bismayer, Sonia Pagliarello, Emanuela Verzella, Peter Casey, Nadia Niccoli, Jennie Gaffney, Laura Banerjee, Lisa Stuckey, Marianne Internicola, Mr. Comacchio, Ms. Horbay

# Approval of Minutes

N/A for Finance meeting

# CSPC Chair's Report

N/A for Finance meeting

# Financial Update

Claire led council through a discussion of the year's upcoming budget and funding asks:

Academic contests $485

Apple Program – intent was to feed student's in need $760

Athletic Development $500

Drum Fit (April) $1000 to lease for year (with option to buy at $4000)

Bank Charges – (switching to online payments will reduce bank charges / wait until we make that transition to see what charges will be / may need to switch bank) $525

Christmas Parade $65

Classroom materials (for teacher use – 23 FT teachers/4 PT teachers) $5000

Curriculum night $1129(completed and paid)

Developmental Assets (students GR1-8 into houses / team activities throughout year i.e. fun fit food day) $2000

French resources – removed until there is a specific need from teachers brought forward

Graduation $1500

In-School performances (3rd party) $700

JK Welcome $150

Kinder Development (butterfly program) $400 (fund 2 sets)

Library resources $1000

Principal's discretionary fund $5000

\*\*parent raised possibility of covering agendas for future year

RAZ kids $1200

STEM / Scientist in School $3895

ixl math program $360

portable spot light $600

Monarch butterfly garden $500

Arts development $2000

Musical instrument $1000

Technology $2500

School Enhancements AC units $7830 (9 units)

\*\*council discussed whether information for lice care / identification resources for parent community can be made available – anyone interested in leading this can contact Mr. Comacchio to assist

# Principal’s Report

N/A for Finance meeting

# Committee Reports

Council reviewed results of the budget allocation survey.

Committee Reports:

* Fundraising (Christine Schuman; Laura Banerjee; Tanya Bismayer; Sonia Pagliarello)
* Committee shared some high-level fundraising ideas:
  + Halloween dance (confirmed)
  + Pizza program (confirmed)
  + Spring Carnival – better use of parent community network for corporate donations
  + Silent Auction at the Spring Carnival – corporate donations / bid on baskets / work parent network
  + Parent night – if we do this event, conservatively estimating net revenue of $5k
  + Art Auction (Mr. Comacchio provided some insight into the program at past school)
    - Committee will come back at next CSPC meeting with final recommendation on fundraising events, plan overview (including anticipated costs/revenue) and proposed dates

# Q&A

N/A for Finance meeting

# Next Meeting (all meetings to start at 7pm in the school library unless otherwise stated)

Monday Nov 26

* Fundraising committee will present detailed proposal on events, including costs, projected revenue and dates. Also, to provide result of Halloween fundraiser.
* Mr. Comacchio update on non-athletic clubs; update on convent space; school trips; school renovations (i.e. bathrooms); student council; PALS program

Future CSPC meeting dates:

Tuesday January 22

Monday March 25

Tuesday May 21

Monday June 17