

CSPC Meeting Minutes

March 28, 2018

7pm – Ms. Horbay prays us in

7:02pm – Jackie and Manny pass the minutes from January meeting

7:05pm – presentation from Princess Margaret Journey to Conquer Cancer

- Only family friendly event – Sunday June 17
- 1, 3 or 5K walk
- Opportunity to bring families and community together and not necessarily about fundraising (that's an added bonus)
- No minimum to fundraise
- Kids can decide what area of the hospital they want the funds to go
- Looking for student leader program and for St. Johns to participate – April 25 from 11:30-3pm at 610 University Avenue
- Would like to have a St. Johns team join in the walk to drive empathy, community, science, technology
- Lemonade stand opportunity (for younger children who can't participate in the conference)
- Conference attendees best suited for grade 5 and up
- Kids can get involved (all aged range)

Principal Update

- **Staff Update:** St. John welcomes EA- Mary Anetta Vivekananthan to the staff.
Mr. John Albert will be retiring in June 2018
- **New P.A System:** Should be up and running at the end of April. Better communication with the Notre Dame classes on the third floor.
- **Registration / Enrollment for September 2018:** Registrations for September 2018 continue to occur. Thank you to the teachers that helped to coordinate the student-led tours of the school. School will share with CSPC at a meeting in the spring the tentative staffing model. Teacher assignments will not be confirmed until late summer.
- **Princess Margaret Journey to Conquer Cancer:** Kate Ofriel and Michelle Saunders to speak re: St. John participation this year.
- **OLSAT/8 - Fri. Feb. 9:** Results to be shared with the school. Parents will be contacted if results mean the child meets the criteria for giftedness.
- **CAT/4 and EQAO – Spring:** Both assessments will take place simultaneously. EQAO has a very tight time frame that must be followed. (May 22 – June 7)

- **Ski Day: Fri. Feb. 23:** A great tradition for St. John. Students, teachers and parent volunteers had a wonderful time. Thank you to Mr. Breech and Ms. Horbay for coordinating this and thanks to all the staff and parent supervisors.
- **St. John Mini Swim Meet – Sat. March 24:** Thank you to Ms. George, Ms. Horbay and the many parents who are helping out with the swim team this year. My apologies that I was not able to attend last Saturday but by all accounts, the mini meet went very well. I am sure St. John will be a force to be reckoned with at the City Swim Meet on April 28 and 29.
- **Ipads, cart, projector:** Ipads, have been sent to the Board for re-imaging. Projector and ipad cart are in the school. Thank you CSPC for purchasing those items for the students.
- **Drum Fit:** Students had a wonderful time with the Drum Fit program. Hoping to have them return next year.
- **Dress Code Review for September 2018:** The hope is to review the current dress code for St. John and see what needs to be changed, removed etc. A committee to review the current dress code and to make recommendations for its revision is being organized with all stakeholders present. Staff, students and parents. We are looking for 3-4 parents to meet in the coming weeks to review what the current dress code is and ask for your input.
- **Hockey:** Thank you to Mrs. Bain, Mrs. DeAgazio and Mr. Taylor (parent volunteer) for helping to coach / supervise this year's hockey team. Ms. DeAgazio will be supervising tomorrow's tournament. We are also taking St. John's girls to the All-Girl Tournament on April 12 @ Malvern Arena
- **Textile Fundraiser:** Thank you to all who helped with the textile fundraiser. We collected over 1700 lbs which equalled \$160.00. Ms. Christie's class decided to donate the money to the Toronto Humane Society.

Sponsorship and Grants Report

- Staples grant for technology applied and should hear by the end of April for \$20,000
- Pro (parents reaching out) grant – applied for next year
- Graduation – t-shirt fitting has taken place. Grade 7 parents have volunteered and need clarification for day of agenda/events

Eco Update

- Eco School and need to report on our efforts to achieve gold status
- Lights are turned out when no one is in the class
- No plastic water bottle
- Litter less lunches
- Honoured Earth Hour

Fundraising Update

- New Family Night Out event was a successful event. Fun event, brought out close to 45 families and had amazing feedback from families. Wasn't intended as a money making event, however made some dollars
- Spring Carnival - Saturday June 2
- Tanya and Manny to regroup on sponsorship opportunities
- Need to net out on \$5K
- Idea to celebrate Mr. Albert with a gratitude book at the carnival
- Evangeline is in the process of negotiating the activities supply with Claudia of Fiesta4Kids - what was most popular last year? Were there activities that weren't so engaging and were there ones that we definitely can't do without this year? She's got some new stuff so I'd like to see if there is room to change it up a bit;
- Food wise - is there a preference? Last year it seems we did bbq hot dogs, but I know this can be more work to set up and cook; other years it looks like we did pizza/samosas...Corbin, if we go BBQ, can you help source the food?
- Baskets - I've heard everyone remark that this is an effort to assemble, but I still think it would be a good revenue source so I'd like to stay with the formats designated to the grades;
- we have 3 items still left from the KitchenAid prizes Corbin provided for Family Night and the plan was to raffle those off;

Finance Report

- With 3 months left in the budget we need to drive home to staff to use their funds by end of May
- \$1,000 dedicated to arts development - need confirmation on how that will be spent.
- \$1,000 for in school performances – need confirmation on how that will be spent
- Require invoice on colour keys program and Rapunzel play
- \$950 for guest speakers – need confirmation on how that will be spent
- \$2,000 for musical repairs – our new teacher does his own repairs and will allocate the spends to buy new instruments
- Jackie and Kim make motion to pass Finance report
- Please see separate attachment for up to date minutes

Parish Update

- Fr. John & Msgr. Brad were both impressed with the turn out for the Family Parish Dinner. Msgr. Brad returned empty beer cans and has passed these funds to me to put toward total funds raised.
- The First Communion class has finished instructions and are now practicing for the ceremony.
- If it has not happened as yet, the grade two teachers and principal will be invited to attend the ceremony (April 15th – 1:30 p.m.)
- Confirmation class is now underway with 45 students in all – 33 from St. John. I've arranged with Sheila Stuart (lead instructor) for our past visiting seminarian, James Cyfko, to come in and speak with the class (April 29th).
- Carmen has been working with both kindergarten classes each week during Lent with a focus on the Stations of the Cross. I will continue working with Annie from the diocesan Good Shepherd

Catechist Program after the Easter break. This program introduces kindergarten students to the Eucharistic celebration through self-directed tactile learning.

- Please remind staff to emphasize with students to wipe their footwear in the vestibule before entering the church for school Masses. The cleaners only come in on Mondays. Please ask students to keep footwear off of kneelers!
- Carmen is waiting on a response from Fr. John about a separate collection for the materials to re-paint the back school yard concrete walls in recognition of this “Year of the School”. Are we also interested in planting another tree in the small play yard?
- Carmen to send Mr. Comacchio church related items to be published within the school newsletter.

OAPCE Update

- OAPCE Provincial election for new executive was held in January and the new Officers are:
 - Annalisa Crudo-Perri –(Toronto Region) President
 - Linda Gregorio – Vice President (Waterloo Region)
 - Linda Dodson-Trchla – Secretary (Durham Region)
 - Chuck Farmer – Treasurer (Dufferin Peel)
- President Crudo-Perri will remain the OAPCE Toronto President as well as serve as the OAPCE Provincial President. There is an opening for another Toronto Director as she is now taking on the President Role.
- Ontario School Transportation Consultation is currently in process and closes this Thursday March 29th. This is an opportunity to tell the Ontario government as to how student transportation services can be improved: <https://www.ontario.ca/page/consultation-new-vision-student-transportation>
- February was Psychology month at TCDSB. There are a number of different resources available at the TCDSB Psychology page: <https://www.tcdsb.org/ProgramsServices/SpecialEducation/psychology/psychologyMonth/Pages/Psychology-Month.aspx>
- A Safe Schools 'Building Resiliency in Our Children/Youth by Enhancing our Active Listening Skills' presentation was held during the Feb OAPCE meeting. and a copy is attached. Additional Safe Schools resources can be accessed via this link:
- Safe Schools Team Info:
<https://www.tcdsb.org/ProgramsServices/SafeSchools/Documents/Safe%20and%20Accepting%20Schools%20Teams%20-%202013.pdf>
- The OAPCE Toronto Parent Survey responses have been compiled and the results are being analyzed to determine areas that OAPCE can provide support in. Stay tuned.
- **Upcoming OAPCE Events:**
- On Saturday, May 5th - there will be a CPIC-OAPCE Parent Summit at the CEC. Keynote speaker: Paul Davis; Resource Fair and two Breakout sessions. Refer to the attached flyer.
- On May 28th, the Notre Dame ProGrant will sponsor an evening session with Sara Westbrook (<http://www.sarawestbrook.com>) presenting '3 Habits of Resilient Families' and all parents are welcome. She will also present 'Healthy Resilient Minds Matter UPower concert' to the St. John Senior kids that day.
- Next OAPCE meeting is: April 30th, 7 pm at the CEC. All are welcome.
- More resources available at the OAPCE website: <http://www.oapcetoronto.ca>

Website and Communications Update

- Adding key dates and minutes to the site regularly
- Do we want to include other emails/notices from administration question posed and everyone agrees that is a great idea
- Add signature website to all staff emails
- Council has agreed to pay for new website name

New Business

- Matthew Kavanagh would like to add to the agenda for next meeting regarding kindergarten registration and admissions at May 9 meeting
- Picture Day – can we do a picture of the volunteers (group opportunity) or do we wrap it under May volunteer appreciation month to include it in the yearbook
- Eco team recess meetings – can teacher volunteer be present to supervise. Looking at options for Ms. DeAgazio and Ms. Reford to find a solution
- Flag Pole – can it be lowered/shortened so that the flag is not resting on the trees or remove the flag all together.
- French signage – can we ensure to have signage up
- Instrumental music – can the entry point be earlier. Unfortunately it's not possible based on ratios of classes to teacher ratio

- Grade 5 to 8 students are in need of space/storage solutions for textbooks and materials since they don't have a home classroom. Mr. C to remind teachers to advise students of their options
- Corbin to develop a neighbourhood watch program and option for local officer to come and address the community on implementation

Next Meeting

- Wednesday May 9 at 7pm

Attendees

Manny Verzella	symposium@rogers.com
Jacky Arminem	arminem@rogers.com
Inge Riendeau	diriendeau@sympatico.ca
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Nadia Niccoli	nniccoli@yahoo.com

St John Catholic School CSPC Budget 2017-2018 YTD 03/28/18

Fundrasiers YTD (Oct-Feb)	Gross Revenue	Expenses	Net Revenue	Budget	Variance to Budget
Halloween Dance	\$ 12,772.00	\$ 2,306.36	\$ 10,465.64	\$ 10,000.00	\$ 465.64
Pizza Lunch 1	\$ 13,974.15	\$ 7,515.71	\$ 6,458.44	\$ 6,200.00	\$ 258.44
Bake Sale & 50/50	\$ 2,378.75	\$ -	\$ 2,378.75	\$ 2,000.00	\$ 378.75
St John Family Social	\$ 2,965.25	\$ 932.83	\$ 2,032.42	\$ 5,000.00	\$ (2,967.58)
Pizza Lunch 2	\$ 17,640.00	\$ 2,464.71	\$ 15,175.29	\$ 4,800.00	\$ 10,375.29
Sub-total YTD	\$ 49,730.15	\$ 13,219.61	\$ 36,510.54	\$ 28,000.00	\$ 8,510.54
Additional Income:					
National Bank closure	\$ 331.67	\$ -	\$ 331.67	\$ -	\$ 331.67
Donation	\$ 100.00	\$ -	\$ 100.00	\$ -	\$ 100.00
Fundraisers (Forecast Mar-Jun)					
Pizza Lunch 2	\$ -	\$ 6,747.58	\$ (6,747.58)	\$ -	\$ (6,747.58)
Spring Carnival	\$ 11,000.00	\$ 6,000.00	\$ 5,000.00	\$ 5,000.00	\$ -
Sub-total Forecast	\$ 11,000.00	\$ 12,747.58	\$ (1,747.58)	\$ 5,000.00	\$ (6,747.58)
Full Year Forecast	\$ 61,161.82	\$ 25,967.19	\$ 35,194.63	\$ 33,000.00	\$ 2,194.63

Operating Expenses YTD
Academic Contests - Math (U of W)
Arts Development
Athletic Development
Athletics - Rocks & Rings
Bank Fees
Classroom Materials (21 FT @200/7 PT @ 100)
Color keys program
Christmas Parade
Development Assets
French resources
Graduation
Guest Speakers
In-School Performances
IPADS
JK Welcome
Kinder Development
Library Resources
Lice Check
Musical Instruments repairs/Audio
Principal's Discretionary Fund
St John's World - to remove
STEM in the classroom
White boards
Total Expenditure:

Expenses	Budget	Variance to Budget
\$ -	\$ 400.00	\$ (400.00)
\$ -	\$ 1,000.00	\$ (1,000.00)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ 400.00	\$ (400.00)
\$ 233.20	\$ 450.00	\$ (216.80)
\$ 712.08	\$ 4,900.00	\$ (4,187.92)
\$ -	\$ 1,375.00	\$ (1,375.00)
\$ 63.48	\$ -	\$ 63.48
\$ 678.91	\$ 2,000.00	\$ (1,321.09)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ 1,660.00	\$ (1,660.00)
\$ -	\$ 950.00	\$ (950.00)
\$ -	\$ 1,000.00	\$ (1,000.00)
\$ -	\$ -	\$ -
\$ -	\$ 150.00	\$ (150.00)
\$ 155.00	\$ 400.00	\$ (245.00)
\$ 1,001.08	\$ 1,000.00	\$ 1.08
\$ -	\$ 300.00	\$ (300.00)
\$ -	\$ 2,000.00	\$ (2,000.00)
\$ -	\$ 5,000.00	\$ (5,000.00)
\$ -	\$ 50.00	\$ (50.00)
\$ 1,990.00	\$ 3,600.00	\$ (1,610.00)
\$ -	\$ 2,400.00	\$ (2,400.00)
\$ 4,833.75	\$ 30,035.00	\$ 25,201.25

Current Bank Balance @ 03/28/2018:
Consists of:
Swim Team Funds @ 3/28/2018
IPAD allocation from previous year
CSPC Funds
Forecast Income
Forecast Expense
Forecast CSPC Funds at Year End
CSPC Float
Unallocated Funds

\$ 51,509.58
\$ 8,290.97
\$ 7,000.00
\$ 36,218.61
\$ (1,747.58)
\$ 25,201.25
\$ 9,269.78
\$ (5,000.00)
\$ 4,269.78