

St. John CSPC Meeting

January 22, 2019 | Meeting called to order by Nadia Niccoli

In Attendance

CSPC members: Nadia Niccoli; Jennie Gaffney; Claire O'Shea; Marianne Internicola; Christine Schuman; Laura Banerjee; Tanya Bismayer; Sonia Pagliarello; Carmen Vanderreest; Peter Casey; Terry Isaac; Jacky Arminen

(CSPC Regrets: Kim Cho; Deborah McNorgan; Rosa Morphy)

Faculty / Admin: Mr. Comacchio; Ms. Horbay

Approval of Minutes & CSPC Meeting Dates

Nadia Niccoli passed the minutes from the November month and Tanya and Laura seconded the minutes Nadia reviewed status of action items from previous meeting:

- ✓ RAZ communication sent out to parent community
- ✓ Exclusion of students in extra-curricular activities (e.g. volleyball team) > max team numbers depend on supervision ratio
- ✓ Library visits for classes confirmed with librarian and rectified
- ✓ Mr. C confirmed Gr7/8 students to remain on school premises at lunch mainly due to tight scheduling of school programming
- ✓ Supervision field trips addressed with faculty
- ✓ Ms. Ramsey confirmed as full time all teaching positions fully staffed

CSPC Chair's Report

N/A

Financial Update

Claire presented financial report.

All fundraisers have netted over budgeted projections:

Bake sale – net revenue \$2475

Parent Night Out – net revenue \$6731

Pizza lunch – net revenue (approx.) \$10,000 (first round)

Action item: Jacky to send Ms. James registration details for Mabel's Labels – to be included in welcome to kindergarten package

Drum fit to purchase kit \$4000 - Motion to add \$3000 to Drum fit line item. Laura motioned / Jacky seconded

Principal's Report

Staff Update:

Current Enrollment: 443 students

Grade 8 - AM– Jessica Ramsay

High School Applications: Grade 8 students will start to receive acceptance (or redirection) letters end of January / early February. Parents will need to meet the specific dates for high school registration based on the high school the child is attending – information will be in the acceptance packages

Hockey and Swim Teams: Thank to our staff (Ms. Mc Bride, Mr. Medeiros, Ms. Horbay) who are helping with hockey or the swim team. A special thank you to the many parent volunteers who are helping with the coaching, supervising and driving. Thanks to your efforts, these opportunities are made available to our students and we appreciate your help.

Progress Reports / Parent-Teacher Conferences:

Report Cards will go home Tuesday February 12, 2019

Parent / Teacher Conferences will take place Wednesday and Thursday February 13 and 14 from 5:00 – 7:30.

An email will be set to parents so they can book a time online to meet with their child(ren)'s teachers.

Reconciliation: Congratulations to our grade 2 students who received the sacrament of Reconciliation on Saturday December 1st at St John Church.

Read On Program: Thank you to our parent volunteers for helping with the Read On Program where students have the opportunity to work on their reading skills with parent volunteers.

W5H Junior and Intermediate Clubs: Ms. Christie will be working with students interested in trying out for the W5H teams. Dates to follow on their respective tournaments.

Safe Arrival Program: All schools are now on the Safe Arrival Program.

September 2019 Registration and Open House: Wed. Jan 16 registration was open. We have a number of registrations already in the first week. Our Open House was also well attended by current and future parents.

Dress Code: The revised Dress Code has been sent to parents and will be provided to parents new to St. John who are registering their children for September 2019.

THANK YOU CSPC:

For helping to pay for the HOZA presentation entitled "A Decade of Peace". 2 presentations (JK – grade 3 and Gr. 4-8) taking place Friday February 22.

UPCOMING DATES:

Family Literacy Day Sat. Jan. 27 (school event being planned – details to follow))

Extended French Information evening Wed. Jan. 30 7-8 pm

Presentations – black history month Feb 22 – parents welcome to attend

Sat Jan 27 – fam literacy day > sourcing an author to come to the school Extended French program

Drum fit program booked this year – consider council purchase program

Cuts to education – update on pro-grant – approved \$1000 on topic of parent engagement / survey monkey – options (family literacy; cyber bullying; internet safety; children mental health; numeracy; homework with your child) – invite other neighborhood school to parents / incorporate with Spring Carnival / combine BBQ with workshops – also include options for dates? Kim to send out survey monkey

Safe Schools Protocols – different scenarios / awareness & education for students (e.g. lockdown) – reviewing with students on regular basis

Action item: Kim to send out survey monkey to parent community for vote on following parent engagement topics and preferred dates (family literacy; cyber bullying/internet safety; children mental health; family numeracy; homework with your child)

Action item: Mr. C will see if there are any messages from Safe Schools Protocols that can be shared with parents

Committee Reports

Committee reports

- Fundraising (Christine Schuman; Laura Banerjee; Tanya Bismayer; Sonia Pagliarello):
 - Parent Night Out @ Balmy Beach Saturday, January 19 96 people (143 purchased tickets) exceeded goal approx. \$6700 net revenue (\$5000 from live auction)
 - Spring Carnival Saturday, June 1–11-3pm (will add a magic show on the stage); talent show possibility

Action item: fundraising committee to provide an update on sponsorships at next meeting

- Volunteer (Kim Cho): will provide latest list to Tanya for volunteers for Spring Carnival Action item: Kim to send out reach out to parent community for additional volunteers
- Special Events (Jacky Arminen):
 - Graduation Thursday June 20th /

Action item: Kim to source a volunteer to size kids for t-shirts (Jacky can be point of contact for volunteer)

- St. John Parish (Carmen Vanderreest):
 - Many grade 2 students, enrolled in First Holy Communion classes, took part in the Christmas Pageant. The pageant is held on Christmas Eve just before the 4:30 Family Mass.
 - All kindergarten students were brought into the church each week during Advent to light the
 appropriate candle and discuss its importance. They returned after the Christmas break to view
 the Nativity scene statues in the Sanctuary and discuss the Epiphany.
 - Classes for First Holy Communion began January 6th. Ceremony will be held on Sunday, April 28th. *(Ask if school will pay for a St. John class photo)
 - Plans are being made to bring the grade 2 First Holy Communion students into the church to view all of the Communion vessels.
 - Registration for grade 7 students wishing to be Confirmed closed on January 20th. Classes begin in March in the church Hall. Ceremony to be held Tuesday, May 7th.
 - St. John Catholic Women's League (CWL) invites all women from the school community to join their council. It has been active in our parish for more than 60 years. Contact the church office or speak to any member in the church vestibule before Masses.

- St. John Knights of Columbus (KoC) invite all men from the school community to join their council. It has been active in our parish for more than 50 years. Contact the church office or speak to any member in the church vestibule before Masses.
- OAPCE (Rosa Morphy; Peter Casey): workshop teaching board policy on how to better manage CSPC Chair / co-Chair.
 - Action item: Peter will look at presentation options from OAPCE for Parent Engagement
- School Spirit Wear Logo Design / Approval (Nadia Niccoli/Marianne Internicola): re-presented new school logo design to be used on spirit wear and eventually phased in for team t-shirts for a more unified logo for school
 - Action item: Jeff to modify logo in black/white format / Ms. Horbay to share logo with faculty for feedback
- Website & Communications (Kim Cho) The site has been updated with upcoming meeting schedule, recent meeting minutes, financials, updated dress code, January calendar, key dates (pizza), including link to online registration forms. Parent raised that links to website and CSPC generic email not working are not working
 - Action item: Nadia to connect with Kim regarding action items
- Community Outreach & School Safety (Terry Isaac) June 5, 2018 attended Ward 32 Vision Zero (Ward Safety) with focus on reducing traffic fatalities / safe streets; propose we keep asking for a crossing guard / parent drop & drive program and other safely program ideas a parent raised speed limit on Kingston Rd is 50km Terry will be included in the email to understand speed limit increase.
 Action item: Terry to arrange to have Brad Bradford Ward 19 City Councillor attend March CSPC meeting to discuss and prioritize safety concerns / Nadia will follow up on results from last year's survey

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N/A

Next Meeting

Motion to adjourn was made at 8:55p.m.

Monday March 25, 2019, 7:00 pm St. John Library

Agenda:

Different options for curriculum night

Brad Bradford - school safety

(Upcoming CSPC meetings: Tuesday May 21, 2019; Monday June 17, 2019)

St John Catholic School CSPC Budget 2018-2019 YTD 01/22/19

Fundrasiers 2017-2018 YTD:		
Bake Sale & 50/50		
Halloween Dance		
Parent's Night Out		
Pizza Lunch 1		
Sub-total YTD:		
Fundraisers Jan-June Forecast:		
Parent's Night Out		
Pizza Lunch 1		
Pizza Lunch 2		
Spring Carnival		
Sub-total Forecast:		
Additional Income:		
Mabel's Labels		
QSP		

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Operating Expenses YTD
Academic Contests - Math (U of W)
Apple Program
Arts Development
Athletic Development
Athletics -Drum Fit
Bank Fees
Christmas Parade
Classroom Materials (21 FT @200/7 PT @ 100)
Curriculum Night
Development Assets
Graduation
In-School Performances
JK Welcome
Kinder Development
Library Resources
Math Program - ixl
Monarch Park Butterfly Garden
Musical Instrument purchase/repair/audio
Principal's Discretionary Fund
Raz Kids
School Improvements
Spotlight
STEM in the classroom
Technology

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Gross Revenue		Expenses		Net Revenue		Budget		Variance to	
			Expenses Net Nevenue Budget		Budget				
\$	2,742.55	\$	325.00	\$	2,417.55	\$	2,000.00	\$	417.55
\$	12,971.29	\$	2,885.00	\$	10,086.29	\$	10,000.00	\$	86.29
\$	6,888.85	\$	1,516.48	\$	5,372.37	\$	5,000.00	\$	372.37
\$	19,171.18	\$	8,443.50	\$	10,727.68	\$	8,700.00	\$	2,027.68
\$	41,773.87	\$	13,169.98	\$	28,603.89	\$	25,700.00	\$	2,903.89
\$	1,311.15	\$	183.52	\$	1,127.63	\$	-	\$	1,127.63
\$	300.00	\$	1,000.00	\$	(700.00)	\$	-	-\$	700.00
\$	20,800.00	\$	11,800.00	\$	9,000.00	\$	9,000.00	\$	-
\$	11,000.00	\$	5,000.00	\$	6,000.00	\$	6,000.00	\$	-
\$	33,411.15	\$	17,983.52	\$	15,427.63	\$	15,000.00	\$	427.63
\$	50.40	\$	-	\$	50.40	\$	-	\$	50.40
\$	256.41	\$	-	\$	256.41	\$	-	\$	256.41
\$	75,491.83	\$	31,153.50	\$	44,338.33	\$	40,700.00	\$	3,638.33

Expenses YTD	Budget		Variance to Budget		
\$ -	\$	485.00	\$	(485.00)	
\$ -	\$	760.00	\$	(760.00)	
\$ -	\$	2,000.00	\$	(2,000.00)	
\$ -	\$	500.00	\$	(500.00)	
\$ -	\$	1,000.00	\$	(1,000.00)	
\$ 251.85	\$	525.00	\$	(273.15)	
\$ -	\$	65.00	\$	(65.00)	
\$ 653.01	\$	5,000.00	\$	(4,346.99)	
\$ 1,154.55	\$	1,129.89	\$	24.66	
\$ 296.61	\$	2,000.00	\$	(1,703.39)	
\$ -	\$	1,500.00	\$	(1,500.00)	
\$ -	\$	700.00	\$	(700.00)	
\$ 33.62	\$	150.00	\$	(116.38)	
\$ 169.83	\$	400.00	\$	(230.17)	
\$ 994.88	\$	1,000.00	\$	(5.12)	
\$ -	\$	360.00	\$	(360.00)	
\$ -	\$	500.00	\$	(500.00)	
\$ -	\$	1,000.00	\$	(1,000.00)	
\$ -	\$	5,000.00	\$	(5,000.00)	
\$ 2,222.93	\$	2,222.93	\$		
\$ -	\$	7,830.00	\$	(7,830.00)	
\$ -	\$	600.00	\$	(600.00)	
\$ 1,230.00	\$	3,895.00	\$	(2,665.00)	
\$ -	\$	2,500.00	\$	(2,500.00)	

\$ 7,007.28 **\$** 41,122.82 **\$** 34,115.54

Reconciled Ledger Balance @ 01/22/2019:

Consists of: Swim Team Funds CSPC Funds

Forecast Income Forecast Expense

Forecast CSPC Funds at Year End

CSPC Float

Unallocated Funds

\$ 27,407.68

\$ 50.53

\$ 27,357.15

\$ 33,411.15

\$ 52,099.06

\$ 8,669.24

\$ 5,000.00

\$ 3,669.24

"Celebrate the PAST,

Thankful for the Present,

ADVOCATING for the Future"

ANNUAL PARENT CONFERENCE

TORONTO

Friday April 5th, 2019
Networking and Reception
Montecassino Event Venue

Saturday April 6th, 2019

Madonna Catholic School Mass with Cardinal Collins

Keynote Address

Greg Rogers of ME to WE

Book Launch

Parent Learning Workshops

Vendors

Gala Dinner Montecassino

Awards Ceremony



ENGAGE

ADVOCATE ENHANCE

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@oapceontario/#oapce80



OAPCE TORONTO MEETING AGENDA JANUARY 29, 2019

Oapcetoronto.ca/ oapce.toronto@gmail.com https://twitter.com/@OAPCEToronto https://www.facebook.com/groups/OAPCEToronto

Catholic Education Centre Room 301 80 Sheppard Avenue East M2N 6E8 (Near Yonge and Sheppard)

Underground Parking Available

Meeting Call In Number: (416) 915-3615 Pass Code: 357506

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Time	Description
7:00-	Item I
	Opening Prayer
7:15	Meet and Greet/Regrets
	Item II:
	Review and Approval of December 2018 minutes
7:15-	Item III:
8:15	Presentation: CSPC Executive Workshop Series: The Role of the
	Treasurer and Fundraising Guidelines
8:15-	Item IV:
9:00	1) President Report:
	Ratification of OAPCE Director
	2) OAPCE 80 th Annual Conference and AGM
	3) Social Media Policy
9:00	Item V:
	Any Other Business
	Adjournment
	Next Meeting Tuesday February 26, 2019.

Pastoral Plan Prayer

Loving God, we believe that everyone is a gift and belongs to your family for we are made in your image and likeness.

As a community of believers rooted in Christ, may we always celebrate your presence with us and appreciate both the gifts and responsibilities of belonging to this community of faith.

Through the inspiration of the Holy Spirit, the intercession of Mother Mary, and all the Saints, may we become all you intend us to be—a reflection of Christ in our world.

We pray through Jesus Christ our Lord. Amen.