



MINUTES

St. John C.S.P.C. Meeting

January 22, 2019 | *Meeting called to order by* Nadia Niccoli

In Attendance

CSPC members: Nadia Niccoli; Jennie Gaffney; Claire O'Shea; Marianne Internicola; Christine Schuman; Laura Banerjee; Tanya Bismayer; Sonia Pagliarello; Carmen Vanderreest; Peter Casey; Terry Isaac; Jacky Arminen
(CSPC Regrets: Kim Cho; Deborah McNorgan; Rosa Morphy)

Faculty / Admin: Mr. Comacchio; Ms. Horbay

Approval of Minutes & CSPC Meeting Dates

Nadia Niccoli passed the minutes from the November month and Tanya and Laura seconded the minutes

Nadia reviewed status of action items from previous meeting:

- ✓ RAZ communication sent out to parent community
- ✓ Exclusion of students in extra-curricular activities (e.g. volleyball team) > max team numbers depend on supervision ratio
- ✓ Library visits for classes – confirmed with librarian and rectified
- ✓ Mr. C confirmed Gr7/8 students to remain on school premises at lunch – mainly due to tight scheduling of school programming
- ✓ Supervision field trips – addressed with faculty
- ✓ Ms. Ramsey – confirmed as full time – all teaching positions fully staffed

CSPC Chair's Report

N/A

Financial Update

Claire presented financial report.

All fundraisers have netted over budgeted projections:

Bake sale – net revenue \$2475

Parent Night Out – net revenue \$6731

Pizza lunch – net revenue (approx.) \$10,000 (first round)

Sat Jan 27 – fam literacy day > sourcing an author to come to the school
 Extended French program
 Drum fit program booked this year – consider council purchase program
 Cuts to education – update on pro-grant – approved \$1000 on topic of parent engagement / survey monkey – options (family literacy; cyber bullying; internet safety; children mental health; numeracy; homework with your child) – invite other neighborhood school to parents / incorporate with Spring Carnival / combine BBQ with workshops – also include options for dates? Kim to send out survey monkey
 Safe Schools Protocols – different scenarios / awareness & education for students (e.g. lockdown) – reviewing with students on regular basis
Action item: Kim to send out survey monkey to parent community for vote on following parent engagement topics and preferred dates (family literacy; cyber bullying/internet safety; children mental health; family numeracy; homework with your child)
Action item: Mr. C will see if there are any messages from Safe Schools Protocols that can be shared with parents

Committee Reports

Committee reports

- Fundraising (Christine Schuman; Laura Banerjee; Tanya Bismayer; Sonia Pagliarello):
 - Parent Night Out @ Balmy Beach – Saturday, January 19 – 96 people (143 purchased tickets) exceeded goal – approx. \$6700 net revenue (\$5000 from live auction)
 - Spring Carnival – Saturday, June 1– 11-3pm (will add a magic show on the stage); talent show possibility**Action item: fundraising committee to provide an update on sponsorships at next meeting**
- Volunteer (Kim Cho): will provide latest list to Tanya for volunteers for Spring Carnival
Action item: Kim to send out reach out to parent community for additional volunteers
- Special Events (Jacky Arminen):
 - Graduation – Thursday June 20th /**Action item: Kim to source a volunteer to size kids for t-shirts (Jacky can be point of contact for volunteer)**
- St. John Parish (Carmen Vanderreest):
 - Many grade 2 students, enrolled in First Holy Communion classes, took part in the Christmas Pageant. The pageant is held on Christmas Eve just before the 4:30 Family Mass.
 - All kindergarten students were brought into the church each week during Advent to light the appropriate candle and discuss its importance. They returned after the Christmas break to view the Nativity scene statues in the Sanctuary and discuss the Epiphany.
 - Classes for First Holy Communion began January 6th. Ceremony will be held on Sunday, April 28th. *(Ask if school will pay for a St. John class photo)
 - Plans are being made to bring the grade 2 First Holy Communion students into the church to view all of the Communion vessels.
 - Registration for grade 7 students wishing to be Confirmed closed on January 20th. Classes begin in March in the church Hall. Ceremony to be held Tuesday, May 7th.
 - St. John Catholic Women’s League (CWL) invites all women from the school community to join their council. It has been active in our parish for more than 60 years. Contact the church office or speak to any member in the church vestibule before Masses.

- St. John Knights of Columbus (KoC) invite all men from the school community to join their council. It has been active in our parish for more than 50 years. Contact the church office or speak to any member in the church vestibule before Masses.
- OAPCE (Rosa Morphy; Peter Casey): workshop teaching board policy on how to better manage CSPC Chair / co-Chair.
Action item: Peter will look at presentation options from OAPCE for Parent Engagement
- School Spirit Wear Logo Design / Approval (Nadia Niccoli/Marianne Internicola): re-presented new school logo design to be used on spirit wear and eventually phased in for team t-shirts for a more unified logo for school
Action item: Jeff to modify logo in black/white format / Ms. Horbay to share logo with faculty for feedback
- Website & Communications (Kim Cho) – The site has been updated with upcoming meeting schedule, recent meeting minutes, financials, updated dress code, January calendar, key dates (pizza), including link to online registration forms. Parent raised that links to website and CSPC generic email not working are not working
Action item: Nadia to connect with Kim regarding action items
- Community Outreach & School Safety (Terry Isaac) – June 5, 2018 attended Ward 32 Vision Zero (Ward Safety) – with focus on reducing traffic fatalities / safe streets; propose we keep asking for a crossing guard / parent drop & drive program and other safety program ideas – a parent raised speed limit on Kingston Rd is 50km – Terry will be included in the email to understand speed limit increase.
Action item: Terry to arrange to have Brad Bradford Ward 19 City Councillor attend March CSPC meeting to discuss and prioritize safety concerns / Nadia will follow up on results from last year's survey

Q&A

N/A

Next Meeting

Motion to adjourn was made at 8:55p.m.

Monday March 25, 2019, 7:00 pm St. John Library

Agenda:

Different options for curriculum night

Brad Bradford – school safety

(Upcoming CSPC meetings: Tuesday May 21, 2019; Monday June 17, 2019)

St John Catholic School CSPC Budget 2018-2019 YTD 01/22/19

Fundrasiers 2017-2018 YTD:
Bake Sale & 50/50
Halloween Dance
Parent's Night Out
Pizza Lunch 1
Sub-total YTD:
Fundraisers Jan-June Forecast:
Parent's Night Out
Pizza Lunch 1
Pizza Lunch 2
Spring Carnival
Sub-total Forecast:
Additional Income:
Mabel's Labels
OSP

Gross Revenue	Expenses	Net Revenue	Budget	Variance to Budget
\$ 2,742.55	\$ 325.00	\$ 2,417.55	\$ 2,000.00	\$ 417.55
\$ 12,971.29	\$ 2,885.00	\$ 10,086.29	\$ 10,000.00	\$ 86.29
\$ 6,888.85	\$ 1,516.48	\$ 5,372.37	\$ 5,000.00	\$ 372.37
\$ 19,171.18	\$ 8,443.50	\$ 10,727.68	\$ 8,700.00	\$ 2,027.68
\$ 41,773.87	\$ 13,169.98	\$ 28,603.89	\$ 25,700.00	\$ 2,903.89
\$ 1,311.15	\$ 183.52	\$ 1,127.63	\$ -	\$ 1,127.63
\$ 300.00	\$ 1,000.00	\$ (700.00)	\$ -	\$ 700.00
\$ 20,800.00	\$ 11,800.00	\$ 9,000.00	\$ 9,000.00	\$ -
\$ 11,000.00	\$ 5,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
\$ 33,411.15	\$ 17,983.52	\$ 15,427.63	\$ 15,000.00	\$ 427.63
\$ 50.40	\$ -	\$ 50.40	\$ -	\$ 50.40
\$ 256.41	\$ -	\$ 256.41	\$ -	\$ 256.41
\$ 75,491.83	\$ 31,153.50	\$ 44,338.33	\$ 40,700.00	\$ 3,638.33

Full Year Forecast 2018-2019

Operating Expenses YTD
Academic Contests - Math (U of W)
Apple Program
Arts Development
Athletic Development
Athletics - Drum Fit
Bank Fees
Christmas Parade
Classroom Materials (21 FT @200/7 PT @ 100)
Curriculum Night
Development Assets
Graduation
In-School Performances
JK Welcome
Kinder Development
Library Resources
Math Program - ixl
Monarch Park Butterfly Garden
Musical Instrument purchase/repair/audio
Principal's Discretionary Fund
Raz Kids
School Improvements
Spotlight
STEM in the classroom
Technology
Total Expenditure:

Expenses YTD	Budget	Variance to Budget
\$ -	\$ 485.00	\$ (485.00)
\$ -	\$ 760.00	\$ (760.00)
\$ -	\$ 2,000.00	\$ (2,000.00)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ 1,000.00	\$ (1,000.00)
\$ 251.85	\$ 525.00	\$ (273.15)
\$ -	\$ 65.00	\$ (65.00)
\$ 653.01	\$ 5,000.00	\$ (4,346.99)
\$ 1,154.55	\$ 1,129.89	\$ 24.66
\$ 296.61	\$ 2,000.00	\$ (1,703.39)
\$ -	\$ 1,500.00	\$ (1,500.00)
\$ -	\$ 700.00	\$ (700.00)
\$ 33.62	\$ 150.00	\$ (116.38)
\$ 169.83	\$ 400.00	\$ (230.17)
\$ 994.88	\$ 1,000.00	\$ (5.12)
\$ -	\$ 360.00	\$ (360.00)
\$ -	\$ 500.00	\$ (500.00)
\$ -	\$ 1,000.00	\$ (1,000.00)
\$ -	\$ 5,000.00	\$ (5,000.00)
\$ 2,222.93	\$ 2,222.93	\$ -
\$ -	\$ 7,830.00	\$ (7,830.00)
\$ -	\$ 600.00	\$ (600.00)
\$ 1,230.00	\$ 3,895.00	\$ (2,665.00)
\$ -	\$ 2,500.00	\$ (2,500.00)
\$ 7,007.28	\$ 41,122.82	\$ 34,115.54

Reconciled Ledger Balance @ 01/22/2019:

Consists of:	\$ 27,407.68
Swim Team Funds	\$ 50.53
CSPC Funds	\$ 27,357.15
Forecast Income	\$ 33,411.15
Forecast Expense	\$ 52,099.06
Forecast CSPC Funds at Year End	\$ 8,669.24
CSPC Float	\$ 5,000.00
Unallocated Funds	\$ 3,669.24

SAVE THE DATE!
**“Celebrate the PAST,
Thankful for the Present,
ADVOCATING for the Future”**

**ANNUAL PARENT
CONFERENCE
TORONTO**

Friday April 5th, 2019
Networking and Reception
Montecassino Event Venue

Saturday April 6th, 2019

Madonna Catholic School
Mass with Cardinal Collins

Keynote Address

Greg Rogers of ME to WE

Book Launch

Parent Learning Workshops

Vendors

Gala Dinner
Montecassino

Awards Ceremony



ENGAGE

ADVOCATE

ENHANCE

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OAPCE TORONTO MEETING AGENDA JANUARY 29, 2019

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<https://www.facebook.com/groups/OAPCEToronto>

Catholic Education Centre Room 301
80 Sheppard Avenue East M2N 6E8 (Near Yonge and Sheppard)
Underground Parking Available
Meeting Call In Number: (416) 915-3615 Pass Code: 357506

Time	Description
7:00- 7:15	Item I Opening Prayer Meet and Greet/Regrets
	Item II: Review and Approval of December 2018 minutes
7:15- 8:15	Item III: Presentation: CSPC Executive Workshop Series: The Role of the Treasurer and Fundraising Guidelines
8:15- 9:00	Item IV: 1) President Report: Ratification of OAPCE Director 2) OAPCE 80 th Annual Conference and AGM 3) Social Media Policy
9:00	Item V: Any Other Business Adjournment Next Meeting Tuesday February 26, 2019.

Pastoral Plan Prayer

Loving God,
we believe that everyone is a gift
and belongs to your family
for we are made in your image and likeness.

As a community of believers rooted in Christ,
may we always celebrate your presence with us
and appreciate both the gifts and responsibilities
of belonging to this community of faith.

Through the inspiration of the Holy Spirit,
the intercession of Mother Mary,
and all the Saints,
may we become all you intend us to be—
a reflection of Christ in our world.

We pray through Jesus Christ our Lord.
Amen.