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### In Attendance

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CSPC members: Michal Krzepkowski, Monika Mielnik, Hanna Jankowski, Naomi Ishida, Claire O'Shea, Jenni Cook, Corbin Tomaszewski, Nadia Niccoli, Tanya Bismayer, Joanne Vella, Becky Sherlock, Tom Milway, Alec Johnston, Lane Cowan

Faculty / Admin: Ms. Bartlett; Ms. Horbay, Mr. Bryce

Regrets:

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### Approval of Minutes from Last Meeting

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**Tanya** made a motion to pass the Minutes from the October finance meeting and **Naomi** seconded the Minutes.

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### Co-Chairs Update

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- **End of Year Giving Draft Letter -See Attached.** Nadia will send out after meeting to whole council, exec already looked at it but would like more feedback and alignment from everyone else to see how we want to move forward, when we want to send the letter out
- **Corbin** – ran into Parthi Kandavel and spoke regarding road safety- is going to link him up with Brad Bradford to see if he can help with our Kingston road safety issues.

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### Committee Updates

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#### Fundraising

- Hallowe'en Dance – **Nadia** – over delivered on our \$5K goal to actually raise \$6256  
Many new volunteers helped out  
-can we give Mr. Kelly our free parent DJ a gift card thank you?
- Spirit Wear – **Becky** – **See Attached**  
Do we want to run a spring campaign during Welcome to Kindy? – consensus is yes, not too much work and more of a service, especially helpful to new parents to the school
- Christmas Concert Bake Sale – **Corbin/Joanne** – communications and setup will be same as last year as it was a great success, so planning is on track. Would like to get comms out re: bakers ASAP, try to get as many donations as possible, will do hotdog and nacho stations again, they were very popular  
Date: Tuesday December 9<sup>th</sup>. Doors open 6, concert 630-7:10pm for JK-4 AND 8-9pm for Grades 4/5 -8  
Joanne will send volunteer form for students to Ms. Horbay ASAP  
Michal has squares for paying. We will do cash and tap.  
Possibility of doing a tip on the squares.
- Carnival – **Claire** will be taking the lead  
Date is set: Fri, June 12<sup>th</sup>. Will be fairly along the same lines as previous years since it is also very successful. Soccer inflatable game will be new.  
5 sub groups : logistics, baskets, fundraising, food and entertainment  
Might increase the price for wristbands a bit from last year from \$10 to \$15

- Snack Program Volunteers- **Nadia** has been working with **Erin** as we are quite low on volunteers. Program runs Tues and Thurs on the weeks we don't have pizza lunch and Mon/Wed on the other weeks. Time commitment is approximately 815-930 am. We currently have one grandparent volunteer. Challenge is dividing up the food into bins and get it into the classrooms. **Tanya** – call out over socials for volunteers. **Jenni** – what happens to the grant money if we don't use it? **Sara** – it's okay, can roll over. Can try to use students a bit maybe during recess but we don't like to take time out of their instruction. **Jenni**- could we do some of the dividing up of the food the evening before (after school) as it might be a better time for parents? **Nadia** –this could be a good idea. **Sara** – could work as long as it is when the school is still open.

#### **Grants -Tanya**

- Big thanks to Lane and Paul Cowan who volunteered their time to put up the new basketball nets
- We are looking at a WWF Foundation grant to partner with Friends of Glen Manor Ravine for a Stewardship Grant of \$1500.00 for Grades 2-4
- Some grants from last year are no longer available and many of them we do not qualify for because we are not a high needs school
- Maybe we should pivot to more sponsorships instead (for carnival)– Nadia – let's understand what our actual needs are before we go out and ask for these

#### **DEI- Hanna- See attached for full report**

- Roots of Empathy Program – Sara – need a certified Roots of Empathy teacher from within the school, but there is another program perhaps for next year that Sara is looking into
- Presentations – considering the speaker Joze Pirinian – a motivational speaker and comedian who has a severe ,lifelong stutter – could maybe come and present or he also has a documentary we could show
- Canadian Black Scientist network – mostly from universities so probably wouldn't need to be paid
- Classroom supplies – wiggle chairs, sensory paths – all quite costly. Ms. Horbay – wiggle chairs are not in the board catalogue
- Do Good Donuts – possibility of having them at the carnival – a local NPO which hires young people with special needs
- Lisa Agis – clothing donation to make

#### **Parish -Tom**

- Mercy, our new youth minister is starting The Edge Program grade 5-8, which will begin in the New Year.
- New lounge space for older students in space on top of rectory
- Confirmation classes starting in Feb. for Grade 7 & 8
- First Communion Classes have started for Grade 2 and up
- Still looking for 1 or 2 volunteers for Children's Liturgy at 9 am mass
- Advent starts this Sunday

#### **Safe Schools – Monika**

- We have reached out to two Police Constables regarding coming in to speak to the students. Lots of free resources and sessions we can organize for the school. (E.g. Strong minds, Strong Kids) Materials and videos we can share if don't have in person sessions.
- Safe Schools plan has been done. Two students designated to be involved. My Bryce has reached out to TTC to see if they will come do a presentation to the kids on riding the TTC safely

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### **Communication Report – Joanne and Naomi**

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- Launch of CPSC IG account, already have 99 followers!
- Can we link the FB and IG accounts? Becky is FB admin so Sara will link her up with Comms team
- There is a big uptick in traffic on the CPSC website, probably because of new IG account having the link to the website

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### **Financial Report and Update – Michal -see attached for full report**

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- Google Drive
- 1 laptop has been ordered (\$1500), 2 more will be ordered, looking at iPads as well, will be ordered by end of 2025
- Reading program will be ordered soon, it just went live beginning Nov and needed to get final numbers from teachers, program will start January
- **Tania** - Can we get a timely response from the board on getting repairs on Chrome book? **Sara/Ms. Horbay** –the board procedure we have to follow is to put a ticket in.
- Accruals – Nutrition program, (Sara is still working on Angel Foundation grant for more nutrition funds) Kinder development, police checks (none spent), water filling station – Board is slated to re-do all washrooms and changerooms this summer which includes water fountains and will install water filling stations. **Nadia** – when will we know if we can spend the \$4k we have allotted for that if the board confirms this is being done. Should these funds be reallocated? **Ms. Horbay** suggests we take that money now and use for new Chrome Books. **Corbin** and **Nadia** agree. **Nadia** – can we ask teachers to spend as much of their allocated funds: STEAM, classroom materials etc. or to have a plan by our next CPSC meeting (Jan 26<sup>th</sup>).
- We need to know what is planned for and or spent/purchase so we can communicate to parents when we are still asking them for more funds (i.e. cash donation ask).

**Hanna** made a motion to reallocate the Water Station Filling funds to purchase new Chromebooks. **Tanya** seconded the motion.

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### Principal's Report -Sara

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- Staffing still changing. Mr. Calautti is now a Grade 6 teacher. Ms. Morishita – Mika is a French Teacher . Ms. Santos is library tech. Ms. Caruso is our new teacher, Grade 2 (from the reorg)
- Still having some uniform issues with students that we are addressing daily
- Mobile phone hotspots in the classrooms
- Soccer Field – just doing finishing touches on fence line, gates have gone in. Field usage will be shared with Notre Dame. Still need to work out with the board who will maintain the field i.e.. leaves and snow. Phys Ed teacher can use, maybe in spring we will do a formal “kick off” with York United.
  - Would be nice to have a decal of the crest of St John and Notre Dame on the retaining wall.
  - Trying to figure out how they can use it at recess, need the human supervision
  - Sara to find out if nets are coming for the fields – contractors are supposed to get back to her.
- Have one application for a lunchtime supervisor. Corbin asked Father if we can bypass the need for a pastoral letter for this position, but we cannot. He suggested that we attempt to get volunteers as they do not need this letter.

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### Any Other Business

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N/A

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### Q & A

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- When will EQAO results be shared? (online question) Sara – Minister of Ed has been holding them back but as of this evening they are set to be released next week.
- **Corbin** – Who do we communicate with now that we no longer have a School Trustee? Sara – there is a Hotline to contact.

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### Next Steps and Action Items

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- Thank you card from Student Reps to Mr. Kelly for being our free DJ for the Hallowe'en Dance to be made by Student Reps (Alec and Lane) Nadia – gift card?

Next Meeting: Jan 26th