

AGM Meeting Minutes

Monday October 1, 2018

- Emmanuela Verzela to pass the meeting minutes and Angela Visonti second the minutes from the last meeting in June

Financial Update (please see attached budget)

- Evangeline Diaz to pass the 2017-2018 financials and Kim Cho to second it
- Kim Cho made a motion to use the excess funds to buy another A/C unit with the excess funds of 1,277.96 and seconded by Jennie Gaffney

Fundraising Update

- 3 events; Halloween Dance-A-Thon, Winter Family Night Out Social and Spring Carnival
- Recommendation to move forward with the Dance-A-Thon (\$10,465)
- Recommendation for the Winter Family Night Out Social to find a new venue (\$2,132)
- Recommendation to pare down the Spring Carnival due to the anticipated shortfall of sponsorship dollars. Brought in \$11,179.86

Special Events Update

- Special Events included Graduation as First Communion and Confirmation are now done by the church. For Graduation, the grade 7 parents host the grade 8 graduation and there is a reception done at the school. Punch, cake, fruit were served. Note for next year is that it wraps up earlier than expected so to set up earlier. As part of the Grade 8 graduation, t-shirts are provided and funded by the CSPC. Christmas Bake Sale and Curriculum Night BBQ are two other special events for the that are CSPC and parent led
- Pizza Lunches are run by Angela Visconti. There will be 19 lunches and are forecasted to make over \$18,000 this school year. It's now taking place twice/month

Communications Update

- Website Communication update by Kim Cho includes a new website name that covers us for 3 years. Looking to get more traffic. Currently we get 50 visits per month. The website is a great resource of information including past finances and meeting minutes.

Parish Update:

- **Annual Thanksgiving Food Drive:**
- ✓ Please drop off non-perishable food items at the altar before any of the Thanksgiving Masses next weekend. Donations will be delivered to the Good Shepherd Refuge Centre. Urgently needed items include: rice, canned vegetables, stews and soups, canned meats, breakfast cereals, peanut butter, jams, pasta & sauces and coffee.

- **Blessing of Animals:**
- ✓ Bring you much loved pets – dogs, cats, birds, reptiles, gerbils, fish, etc. to the front steps of the church at 12:30 p.m. on Saturday, October 13th where Fr. John and Msgr. Brad will bless them in honour of the feast day of St. Francis (patron of animals).

- **Reconciliation & First Holy Communion Preparation Classes**
- ✓ For students in grade 2 or those in higher grades who have not yet received the Sacraments of Reconciliation or First Holy Communion. Registration deadline is Thursday, October 4th and the cost is \$50.00. A copy of the student's Baptismal Certificate must be included with payment. Classes begin on Sunday, October 14th in the church Hall at 10:00 a.m. For more information contact Iris Savage at: irissavage68@gmail.com or Karen in the church office at: stjohnschurch@bellnet.ca

- **Something to Talk About:**
- ✓ This new monthly video series is being led by our deacon, Paul McCourt. Parishioners are welcome to watch a video on a relevant topic and then enjoy refreshments while freely talking about the impact of the topic. October's topic is euthanasia and a video entitled "Fatal Flaws" will take viewers on a thought provoking journey through Europe and North America to ask one of the most fundamental philosophical questions of our time: Should we be giving doctors the right to end the life of others?
- ✓ We will have an open discussion based on our own experiences and what we, as Catholics, could do to reduce the need for euthanasia.
- ✓ Meet in the parish Lounge, above the rectory's garage on Wednesday, October 17th at 7:00 pm. Space is limited so please register with Deacon Paul at: rpm@paulmccourt.com

- **Children's Liturgy Program:**
- ✓ The Children's Liturgy program welcomes all children from Kindergarten to grade 3 who attend the 9:00 a.m. Mass on Sundays. No registration is necessary, simply drop-in. Parents are welcome to accompany children. The priest calls the children to line up in front of the altar after the opening procession. They are then escorted downstairs for a reading/discussion of the Gospel on a children's level and engage in a short activity. They return upstairs at the Offertory and sit together in the front pews. At the "Our Father" they go up to the altar and recite the prayer together. They return to parents or caregivers in the pews at the 'Sign of Peace'.
- ✓ **Please note:** The Children's Liturgy program is looking for parent volunteers to help facilitate this program. No experience necessary. If you can lend a hand even for just one Mass a month it would be very much appreciated. For more information contact Larry Lazazzera at: l.lazazzera@hotmail.com

- **Altar Servers:**
- ✓ Altar servers form a very important part of the Church and every parish is enriched through their dedication and service. Those in grade 3 and up who have received Holy Communion can be an Altar Server. For more information contact Lisa Charette at: lisacharette@rogers.com

- **Register Today:**
- ✓ Parish registration is necessary when seeking such things as reference letters, Baptisms, First Communion, Confirmation, Weddings and other documentation. Registration is free and forms

are available in the church vestibule, any hospitality minister will gladly help you. To be a registered family of our parish is to have a sense of belonging to a Community of Faith.

○ **Eyeglasses:**

- ✓ There is a box on the east side of the church vestibule where good used eyeglasses can be dropped off. They will be sent on to recipients in developing countries who cannot afford to buy glasses. You can make a real difference in someone's quality of life by donating your used glasses.

Corpus Christi Parish Update

- ✓ Corpus Christi Parish News: First Communion sign up is going on until Oct 31st. Forms are at the back of Church/- mandatory meeting for Parents on Nov. 3rd with classes starting in January on Saturdays before the 5:00 mass. First communion date is April 28 , 2019 and First Reconciliation is in Feb.
- ✓ 2. Kingston Road Christmas Parade; I'm hoping the Council will fund the entry fee and candy canes to give out. Lynn is willing to organize again if we get the ok from Admin.

Principal Update

- Mr. Commachio would like to encourage parents to communicate directly with their respective parish on their needs of First Communion and Confirmation
- **In Staff Update:**
- Current Enrollment 437 students (Projection in June was 420)
- This has allowed a morning teacher for grade 8 to be allocated.
- Over 90 students were re-organized as a result of this additional allocation.
- Staffing Needs as of Oct. 1: St. John currently needs 3 teachers (.5 each) and an ECE (1.0)
 - ✓ Grade 7 AM Grade 8 AM ELP/FDK PM FDK-DECE all day
- No permanent staff has been hired as this has to be done centrally at the board as a result of surplus teachers/ ECEs in other schools having first choice at the new positions.
- Currently:
 - ✓ Ms. Craig (occasional teacher) who is teaching the grade 7 in the AM and FDK in the PM. She will continue in this role until a permanent teacher is placed
 - ✓ Ms. Horbay, who teaches Special Education in the AM is teaching the newly allocated grade 8 class as there is no occasional teacher who has agreed to take the job. This gets posted daily.
 - ✓ Ms. Kim (DECE) will continue as the DECE for Ms. Reguly/Ms Craig's FDK class until a permanent DECE is determined.

- In all cases, the teachers are working with their grade partners to ensure consistency with the delivery of the programs.
- We are waiting to hear from the Board as to next steps and placement of teachers. That information will be shared with the community as it is made available.
- **Windows:** Health and Safety Dep't from the Board has mandated that all double windowpane windows be adjusted for safety purposes. This was a board decision in response to the possibility of student injury. We understand that the modified window openings reduce the airflow in the classrooms but student safety is the priority.
- **High School Open Houses:** Grade 8 students are aware of the high school open house dates. Applications are given to students on Oct. 22 and deadline to return completed applications (For a TCDSB high school) is Nov. 5
- **Individual Education Plans (IEPs):** Teachers have begun working on student IEPs for the current school year. Thank you to parents who have returned their forms as that information helps to create the IEP. As a student's IEP is a living document, parents have input the IEPs development.
- **Workshops and In-services:**
 - Grade 4 Religion Resource – Ms. O'Sullivan / Ms. Carroll
 - 3-Year Pastoral Plan Launch – Ms. Mc Bride
 - Indigenous Education Resources– Ms. Bain / Ms. Chorazy
- **EQAO (Grade 3 and 6) Results:** Results show a slight drop (or status quo) in Reading and Writing in both grades. Math continues to be the area of focus and will drive much of the student focus at the school, Board and provincial levels. The PA Day on Friday will be used to unpack and analyze the information and set plans for the year in terms of school focus.

Grade 3:	STRAND	2016-17	2017-18	CHANGE	
53 students	Reading	90%	89%	-1 %	B-75% P-75%
	Writing	90%	87%	-3%	B-75% P-72%
	Mathematics	87%	72%	-15%	B-58% P-61%
Grade 6:					
52 students	Reading	89%	85%	-4%	B-79% P-82%
	Writing	87%	87%	no change	B-81% P-80%
	Mathematics	64%	65%	+1%	B-47% P-49%

- **EQAO and CAT/4 RESULTS:** Parents will be receiving copies of individual student results for both assessments in the next week.
- Thank you to Parent Council for the approval of A/C units, whiteboards, iPads and Chromebooks. Students will have access to the items that have been purchased by

Dress Code

- Corbin and Mr. C to address any controversy around dress code. The purpose of looking at the dress code was to minimize the confusion and grey area around uniforms which was happening mostly within the classroom
- Once a student knows that the dress code is in effect, it doesn't need to be debated (time wasted in class)
- It went out the last day of school so that the summer vacation could allow for time to purchase. The intention there was to be clear for kids and to gain structure in schools. Easier for students and teachers
- Has been adjusted to include spirit wear. As part of the new council, Corbin encourages the new council to create a trading system for old clothes.
- The goal was to streamline so all kids look and feel equal
- Parent questioned what is being done about the students who are not following the rule. Mr. C confirms there is accountability to those students on a case by case basis and will be dealt with individually
- Omission had been made that communication could have improved on by administration and council
- Email and letter home to be sent to clarify the new dress code policy plus links to where collared shirts can be purchased
- Corbin reiterated that parents read the emails, participate in the meetings and be part of the conversation of the group of individuals that are working together to bridge the gap between school, administration, community, parents and students

Chair Final Remarks:

- "As an active member in the school for over a decade and serving four years as chair, I am proud to have bridged the gap between the church, parent, students and community. Not every parent council has that level of support from the parent community and for that I am grateful. I do want to encourage those that aren't participating or being involved to get involved and have a voice and be part of shaping how the school community is built. Work smarter vs. harder and make sure that every penny goes back to the school directly"

Q&A

- Will the Grade 8's be allowed to leave school at lunch time – this will be reviewed by administration as it was for safety reasons why the privilege was revoked after several calls from local businesses about St. Johns students engaging negatively with other schools students. Mr. C has committed to revisit it
- Safety concerns with the current TTC spot and new bus stop and council would like to encourage a safety committee to be formed to discuss with Vision 0 the plans to put signage, etc in place

Meeting Attendees

Angela Visconti
 Marianne Internicola
 Nadia Niccoli
 Tom Horn
 Julia Cowie
 Sonia Pagliarello
 Tanya Biismayer
 Sabrina Michienzo
 Lisa Stuckey
 Christine Schuman
 Emanuele Verzella
 Kim Cho
 Tara Duff
 Diane Bonhomme
 Jennie
 Liz Sconce
 Beth Mielniczuk
 Jacky Arminen
 Micheael Teixeira
 Peter Casey
 Terry Isaac
 Deborah McNorgan
 Cathy Blewatt
 Matt Kavanagh
 Evangeline Diez

Administration & Faculty

Eilisha Horbay
 Aida O'Sullivan
 Maureen Fitzgerald
 Tracy Bain
 Anne DeAgazio
 David Comacchio

St John Catholic School CSPC Budget Year End: 31st Aug 2018

Fundrasiers 2017-2018
Halloween Dance
Pizza Lunch 1
Bake Sale & 50/50
St John Family Social
Pizza Lunch 2
Spring Carnival
Sub-total EOY
Additional Income:
National Bank closure
Donation
IPAD allocation from previous year (excess)

Total Income 2017-2018

Operating Expenses YTD
Academic Contests - Math (U of W)
Arts Development (Ukuleles)
Athletic Development
Athletics - Rocks & Rings
Bank Fees
Classroom Materials (21 FT @200/7 PT @ 100)
Color keys program
Christmas Parade
Development Assets
French resources
Graduation
Guest Speakers
In-School Performances
JK Welcome
Kinder Development
Library Resources
Lice Check
Musical Instrument purchase/repair/audio
Principal's Discretionary Fund
School Maintenance (carpet cleaning)
STEM in the classroom
Website name change
White boards
Total Expenditure:

Additional Operating Expenses Sept 2018
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School Maintenance (CC/AC)
Technology

Additional Operating Expenditure Sept 2018

Total Expenditure (spent or allocated 2017-2018)

Reconciled Ledger Balance @ 08/31/2018:
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Add: Blue Jay Ticket Money Receivable
 Less: Committed Expenses
 Less: Blue Jay Ticket Expenses
 Balance
 Consists of:
 Swim Team Funds @ EOY 2017-2018
 CSPC Funds

CSPC Float

Unallocated Funds to carry forward

Gross Revenue	Expenses	Net Revenue
\$ 12,772.00	\$ 2,306.36	\$ 10,465.64
\$ 14,086.15	\$ 7,515.71	\$ 6,570.44
\$ 2,378.75	\$ -	\$ 2,378.75
\$ 2,965.25	\$ 832.83	\$ 2,132.42
\$ 17,690.00	\$ 8,983.20	\$ 8,706.80
\$ 18,504.60	\$ 7,324.74	\$ 11,179.86
\$ 68,396.75	\$ 26,962.84	\$ 41,433.91
\$ 331.67	\$ -	\$ 331.67
\$ 265.00	\$ -	\$ 265.00
\$ 162.00	\$ -	\$ 162.00
\$ 69,155.42	\$ 26,962.84	\$ 42,192.58

Spent EOY	Total Expenses
\$ 484.12	\$ 484.12
\$ 1,776.36	\$ 1,776.36
\$ 500.00	\$ 500.00
\$ 463.30	\$ 463.30
\$ 525.60	\$ 525.60
\$ 4,015.56	\$ 4,015.56
\$ 1,375.00	\$ 1,375.00
\$ 63.48	\$ 63.48
\$ 2,014.44	\$ 2,014.44
\$ 499.15	\$ 499.15
\$ 1,417.35	\$ 1,417.35
\$ -	\$ -
\$ 668.75	\$ 668.75
\$ 130.27	\$ 130.27
\$ 400.00	\$ 400.00
\$ 1,001.08	\$ 1,001.08
\$ -	\$ -
\$ 2,062.25	\$ 2,062.25
\$ 4,931.50	\$ 4,931.50
\$ 301.85	\$ 301.85
\$ 3,383.00	\$ 3,383.00
\$ 144.00	\$ 144.00
\$ 2,281.47	\$ 2,281.47
\$ 28,438.53	\$ 28,438.53

\$ 6,951.76	\$ 6,951.76
\$ 3,705.20	\$ 3,705.20

\$ 10,656.96	\$ 10,656.96
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\$ 39,095.49	\$ 39,095.49
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\$ 23,186.81

\$ 2,275.58
 \$ 10,656.96
 \$ 6,180.87
\$ 8,624.56
 \$ (2,346.60)
\$ 6,277.96

\$ 5,000.00

\$ 1,277.96
